

St Matthew's Academy
Jacks Road
SALTCOATS
KA21 5NT
Head Teacher - Mr S Colligan
Tel: 01294 606680



Our Ref:

Date: 11/09/20

Dear Parent/Carer

Family Engagement - Show My Homework

From the end of September, our Show My Homework subscription will end and all homework and resources will be issued to pupils on Microsoft Teams.

As with Show My Homework, pupils must log into Glow using their Glow username and password and select the Teams tile to access their classes.

If pupils require their log in details to be reissued then any staff member will be able to do this and change passwords. There is also an option for pupils to download the Microsoft Teams app on their device to make logging in easier.

At the moment, there are no parent accounts on Teams however, we have requested that this be amended. Should this change occur we will inform parents.

Pupils are also able to download the latest version of the Microsoft Office free of charge when they log into Glow. This provides access to a range of products such as Word, Excel, PowerPoint, Access and OneNote.

Glow users can download the Microsoft Office Suite onto five PCs or Macs, five tablets and five phones. If you are downloading to an iPad or iPhone, you will need to download the apps from the App Store then log in using your Glow username.

Information on how to use Teams has already been shared with pupils and is also posted in the files section on Teams. We will continue to offer advice and support throughout this time to all pupils to ensure they can access the Teams materials. Additional information on Glow can be found below:-

<https://twitter.com/i/status/1304020499727515654>

<https://glowconnect.org.uk/about-glow/glow-for-learners/>

<https://glowconnect.org.uk/about-glow/glow-for-parents/>

I would ask for your support in encouraging your child to access the home learning provided via Teams and to encourage them to see this as an extension to the classroom with particular regard to online etiquette. If you have any queries or would like to get in touch with the school to provide feedback, please contact Mrs Kinnear PT Family Engagement.

Yours Sincerely,

Stephen Colligan

Head Teacher